

Operational Instructions

OI - 3.9 | 1st Off Manhole

Revision:

A

Section:

3.0 - Infrastructure Stage 1

Visual Aids



Information

Task Specific Safety Checks & Notes	Operational Checks
● In the first instance, please ensure you have referred to your site-specific Risk Assessments & Method Statements (RAMS) ● Work areas are to be segregated in accordance with MIDA Operational Standard - 2.4 - General Working Areas	● To ensure the manhole is installed in the correct location – the site engineer is to set out the position of the manhole and then use a reference point of next manhole on main run. ● We must ensure that the channels are set to the correct positions for the incoming private drains ● The site engineer is to check the level – they can be raised to suit final plot drainage levels ● When being set out, ensure that the manholes are sited outside of service runs, footways, foundations etc. ● Blanking caps are to be installed to all incoming channels – these will be removed when connecting to the private drain runs ● Manholes are to be cut off 1.50m above ground level ● All manhole lids are to be screwed down and protection covers placed in accordance with MIDA Operational Standard - 3.1 - Manhole Protection
QA Checks & Actions	Operational Standard - References
● Form QMF 26 – Manhole Check ● Before works commence, ensure that both the adoptable and private drainage layouts have been checked ● The site engineer is to survey and check the orientation of the manhole before handover ● Photograph the completed area and include in your photographic daily diary	● MIDA Operational Standard - 2.4 - General Working Areas ● MIDA Operational Standard - 3.1 - Manhole Protection